

Yale School of Medicine

MEDICAL STUDENT TRAVEL APPLICATION FORM TO PRESENT AT A SCIENTIFIC MEETING

(The Office of Student Research requires this completed application with all documentation noted with the asterisk * below in a single, combined PDF uploaded to Box@Yale using the naming convention LASTNAME_Firstname_Travel2023-2024)

Last Name:	First Name:	YSM Year: MS _____	Student's Telephone #:	Advisor's Name:	Department:
Name of Meeting: Title of Presentation, Including Complete Authorship of Presentation:				Date of Presentation at meeting:	Dates of Meeting: From: _____ To: _____
Place of Meeting: City, State, Country:		Type of Presentation: Oral Presentation Poster Presentation		Have you previously received funding from OSR to present this research? <input type="checkbox"/> YES <input type="checkbox"/> NO	
ESTIMATED SPENDING: Conference registration: Air: Lodging: Ground transportation: Meals:				Are you missing any curricular commitments to present your research at this conference? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, you <u>must include</u> a copy of the documentation you submitted to the Office of Curriculum regarding your missed curricular activities.	
OTHER SOURCES OF FUNDING: If partial funding is coming from a faculty member or department, please provide the email address of an administrative contact:				Name of faculty member: Authorized Signature:	
Are you being funded by a YSM Student Affairs interest group? <input type="checkbox"/> YES <input type="checkbox"/> NO				Date:	
If YES, indicate which interest group:				The faculty member must be a full-time faculty member at Yale School of Medicine. The above signed faculty member has thoroughly reviewed and granted approval for this form.	
Student's Signature:					
<p>*The application form must be submitted for approval at least 30 days before the trip. Applications submitted with less than 30 days notice will be denied. Please include the following documentation with this completed, signed application:</p> <ul style="list-style-type: none"> • a copy of your accepted abstract • a letter of acceptance to present at the scientific meeting. <p>IMPORTANT: Please note that students must submit their expenses within ten business days following their return from travel. Receipts submitted more than 10 days after travel will not be reimbursed. Only one medical student per abstract, per fiscal year, is eligible to apply.</p>					